



## **Executive Team Meeting Agenda**

Monday, August 14, 2023 at 8:00 am

### **VIRTUAL MEETING ONLY**

(City Hall Conference Rooms are Filled due to Cedar Corp needing space, their building has been condemned.)

Microsoft Teams meeting

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- 1. Call to Order**
- 2. Review minutes June 8, 2023** - discussion/possible action
- 3. Review and Discussion of Fiscal and Grant Performance Reports**– discussion/possible action
  - a. Grant Reports
  - b. Income and Expense
  - c. Budget Update
  - d. WIPFLI Updates
  - e. Expenditure discussion related to Career Services vs other services (All Grants)
  - f. Remaining Funds
- 4. Federal, State and Local Policy** – discussion/possible action
  - a. State Monitoring DWD
  - b. Subrecipient Monitoring
  - c. Risk Assessment
  - d. Fiscal Policy Manual update
  - e. Occupational Skills update
  - f. Employee Handbook update
- 5. Joint Boards recertification**– discussion/possible action
- 6. Quorum**
- 7. One Stop Operator** – discussion/possible action
- 8. Rapid Response(s) Updates:** Deb Nichols
- 9. Service Provider** – discussion/possible action
- 10. Procurement** – discussion/possible action
  - a. Youth
  - b. Possible procurement Title 1, Pathways Home, WAI procurement
- 11. Quest Grant:** Robert Mirshak

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**12. Annual Meeting** – discussion/possible action

**13. WCWWDB Staff Cost of Living Increase** – discussion/possible action

a. This was voted on last meeting and tabled per chairperson request

**14. Date for Next Scheduled Meeting – Wednesday, October 11, 8:00 am** - Menomonie City Hall and Virtual

**15. Adjournment**

This is an open meeting and will be held in accordance with all applicable laws, ordinances, and regulations pertaining to open meetings.