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## **Meeting Minutes**-Approved Exec 2/8/2023

West Central Wisconsin Workforce Development Board  
County Boards' Consortium  
Executive Board  
Thursday, December 1<sup>st</sup> 8:00am  
Pablo Center at the Confluence  
128 Graham Avenue, Eau Claire, WI 54701

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Microsoft Teams meeting

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## **Minutes**

### **1. Call to Order & Roll Call**

**WDB Call to order:** Singerhouse

**Second to call to order:** John Will

**WDB present:** Audorff, Benson, Blaisdell, Blodgett, Draghi, Geroux, Hart, Hodek, Kaz, Kilde, Larson, Nelson, Osero, Singerhouse, Walsh, Will

**WDB virtual:** Bierman, Sweeney

**WDB not present:** Boos, Fiore,

**Consortium Call to order:** Waichulis

**Second to call to order:** Okey

**Consortium members present:** Bartlett, Gullickson, Okey, Ostness, Plunkett, Waichulis

**Consortium members virtual:** Wood

**Consortium members not present:** Christopherson, Andrews

**WDB staff present:** Kuske, Mirshak, Menz, Hinch, Nichols

**WDB staff virtual:** Smith(WIPFLI)

### **2. Review of October minutes 2022 - discussion/possible action**

a. **WDB**-No discussion

**Motion first to approve the minutes:** Will

**Second to motion:** Geroux

**Motion to approve October minutes:** Approved

b. **Consortium**-No discussion

**Motion to first approve the minutes:** Okey

**Second to motion:** Bartlett

c. **Exec**- no discussion and no separate motion to approve from Exec

### **3. Policy Book Review & Update (standing) - no discussion or action**

### **4. Review and Discussion of Fiscal and Grant Performance Reports**

a. Grants Reports

**Smith(WIPFLI) presented:** there was some discussion

**WDB**

**Motion to approve Grant Reports:** Kaz

**Second to motion:** Geroux

**Motion to approve Grant Reports as presented:** Approved

**Consortium**

**Motion to approve Grant Reports:** Bartlett

**Second to motion:** Okey

**Motion to approve Grant Reports as presented:** Approved

**5. Governance: Board Structure and Policies for Review and Updates - discussion/possible action**

- a. Consortium Agreement (missing signatures) - Missing two signatures, Plunkett and Andrews
- b. Menz Staff Review – Review has been completed and results given to Menz
- c. Slate of Officers for 2023 Workforce Development Board and Exec Board

Discussion – Need to complete for 2023, looking to fill officers slots

- d. Slate Complete for County Consortium
- e. Polling Results - Survey results for meetings in 2023

Joint Board to meet 4 times per year

Executive Team to meet 6 times per year

- f. Calendar 2023- provided in handout

**6. Business Services Update**

Nichols presented an update of business services

- 7. **Date for Next Scheduled Meeting** – Joint Board meeting March 17, 2023 9:00 am

**8. Adjournment**

**WDB**

**Motion to approve adjournment:** Osero

**Second to motion:** Sweeney

**Motion to approve adjournment:** Approved

**Consortium**

**Motion to approve adjournment:** Bartlett

**Second to approve:** Okey

**Motion to approve adjournment:** Approved

THIS IS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS AND AVAILABLE ON MICROSOFT TEAMS.