

Meeting Notice

Executive Committee

Thursday, June 9th, 2022, at 7:30AM

401 Technology Drive, Suite 400 Menomonie, WI 54751

Virtual Meeting

Microsoft Teams meeting

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AGENDA

1. **Call to Order:** Peter Kaz called the meeting to order

Committee Members Present: Steve Osero, John Will, Joe Waichulis, Peter Kaz, Jesse Singerhouse

WDB Staff: Jon Menz, Deb Nichols, Toni Oas, Brenda Kuske

2. **Review minutes April 14th, 2022, Executive Meeting** – discussion/possible action

Motion First to approve minutes: John Will

Second to motion: Jesse Singerhouse

3. **Review and Discussion of Fiscal and Grant Performance Reports**– discussion/possible action

- a. Grant Reports – waiting for data, will have by upcoming board meeting June 17
- b. Co-Enrollment – waiting for data, will have by upcoming board meeting June 17
- c. WIPFLI Agent for Fiscal Services – in process of outsourcing fiscal responsibilities to WIPFLI
- d. New Auditor from State Website (Selection) – will bring to board the list of approved auditors, WIPFLI will not continue to auditor as they will be the fiscal agent.
- e. WIOA Program Performance and Enrollment Update – Toni Oas presented the numbers, see the report. New contract with Northwoods Technical college is improving enrollment.

4. **One Stop Operator** – discussion/possible action

- a. Oversight and/or recommendations (standing item) – Jon Menz working with mentor from Southeastern in Wisconsin.
- b. Two-way referral system – release date for partners
- c. Renewal for 2nd year

5. **Governance: Board Structure and Policies for Review and Updates** – discussion/possible action

- a. Consortium Agreement (missing signatures) – update needed with new LEO's – consortium agreement will need to have updated signatures. This document will need to be updated each time a new member is changed.

- b. Policy Book
- 6. WDB CEO Report**– discussion/possible action
 - a. Regional Pandemic COVID 19 Impact on Service (standing) – Covid numbers are on the rise, and according to our information from the correctional facilities, which are high, we are attempting to stay ahead.
 - b. Board Staff Update – Fiscal position will be outsourced to WIPFLI.
 - c. Personnel Manual – Final Updates sent to HR Intune – waiting for return from HR Intune, updates have been sent. Looking forward to presenting to the board in August.
 - d. Synergy Event – Jon Menz provided information on the Synergy event working with Stout and Momentum West, covering 9 counties.
 - e. Summer Youth – Sweat program, recruitment in schools, online modules, literacy which leads to work experience. Will be including a community-based measure.
- 7. Date for Next Scheduled Meeting – Thursday, August 11th, 2022**
- 8. Adjournment**

This is an open meeting and will be held in accordance with all applicable laws, ordinances, and regulations pertaining to open meetings.