



**West Central Wisconsin Workforce Development Board and  
West Central Wisconsin County Consortium**

Thursday, December 1, 2016 Annual Joint Meeting  
held at the Off Broadway Banquet Center, Menomonie, WI

**MEETING MINUTES**

WDB Members Present:

Alison Page, Peter Kilde, Peter Kaz, Steve Osero, Deb Leslie, Russell Boos, Elizabeth Hart, Lynn Nelson, Steve Blodgett, Sharon Masek, Betty Laskowski, Michael Leisz, Patti Audorff, Lisa Fiore, Kevin Larson, Jesse Singerhouse, Tom Huffcutt  
County Boards' Consortium: Colleen Bates, Joe Waichulis, Diane Morehouse, Ben Plunkett, Larry Jepsen, Roger Larson

Others Present: Richard Price, Bambi Penning

WDB Staff: Jon Menz, Toni Oas

- 1) Call to order/introductions – the joint Annual Meeting of West Central Wisconsin Workforce Development Board and County Boards' Consortium was called to order.
- 2) Action on Previous Minutes

The Minutes of WDB August 12, 2016 meeting were reviewed and of Joint Board's October 21, 2016.

WDB Action: Motion was made by Larson to approve WDB minutes of August 12, 2016, 2<sup>nd</sup> by Kilde. Motion passed.

The Minutes of the Joint Boards Minutes of October 21, 2016 meeting were reviewed.

WDB Action: Motion was made to approve the Minutes of October 21, 2016 by Kilde, 2<sup>nd</sup> by Laskowski. Motion passed.


Consortium Action: Motion was made to approve the Minutes of October 21, 2016 by Waichulis, 2<sup>nd</sup> by Jepsen. Motion passed.

- 3) Executive Committee Update

i. Action on WDB Board Youth Committee Appointments/Reappointments *Seating of (WDB)*

Consortium: Reappointment of Laura Kendzior, Lisa Fiore, Timm Boettcher, Steve Osero, Russell Boos for a 3-year term beginning January 1, 2017 in October 21, 2017 minutes; and appointment of John Goodman to Youth Committee at the October Meeting. Tom Huffcutt (appointee) for Bruce Barker nominated to fill Barker's 3 year term beginning Oct 21, 2017 made by

WDB Action: Motion was made by to appoint John Goodman to Youth Committee and replace and reappointment of Bruce Barker's to appointee Tom Huffcutt along with Reappointments of Laura Kendzior, Lisa

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**West Central Wisconsin Workforce Development Board and  
West Central Wisconsin County Consortium**

Fiore, Timm Boettcher, Steve Osero, Russell Boos for a 3-year term beginning January 1, 2017 in October 21, 2017 minutes to WDB was made by Masek and 2<sup>nd</sup> by Kilde. Motion Passed.

ii. WDB Action Development Board Slate of Officers

Motion was made to appoint Kevin Larson, Chair; Steve Osero 2<sup>nd</sup> Chair; Alison Page as Past Chair; Betty Laskowski as Secretary/Treasurer made by Huffcutt and 2<sup>nd</sup> by Laskowski. Motion Passed.

iii. Building Update: Discussion on the Building Issue with the DWD/DOL. Menz updated the Boards on the status. The DWD has been in contact with the DOL attorney and they are looking to settle for an estimated \$250,000 and a building lien of \$388,000. They have proposed a 5 year pay back wand no interest. All is still in the negotiating stages and no solid number and official offer proposal has been offered at this time. The Boards would like to see this matter resolved. Discussion/update given to the Boards by Bates on the history of the building. Page asked how the assets of the organization were split when the separation occurred. Paige encouraged the Boards to review the ownership of the building and separation of assets and if vacation/pto was paid out/retirement at the time of separation.

iv. Bylaw Updates

The updated Bylaws were reviewed by the WDB.

WDB Action: A motion to approve made by Larson and 2<sup>nd</sup> by Audorff with grammatical corrections. Motion passed.

Consortium: No action required. Consortium approved October 2017 meeting.


4) Oversight Committee

i. Presentation/Action on 2015-16 Annual Report

Annual report was reviewed along with the 2017 Meeting calendar.

WDB Action: Motion was made by Blodgett to approve the Annual Report and adopt the 2017 Joint Meeting calendar. 2<sup>nd</sup> by Katz.

ii. Fiscal Audit by Wipfli Update given by Penning and Current Activity Updates the Monthly Grant Performance Reports were reviewed for October with the timing of this meeting by Price. WRI (service/fiscal provider) and the Committee will continue to monitor funding utilization.

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iii. Monitoring by DWD in November is complete. They will be sending a letter/report within 45 days. At that time the WDB will have 30 days to respond. Menz reported no findings.

11) Adjournment – there being no further business, the meeting was adjourned.