



**West Central Wisconsin Workforce Development Board,
County Consortium Boards'**

**Meeting Notice
Oversight Committee Minutes**

June 8, 2017 at @ WDB Office 401 Technology Drive East, Suite 400, Menomonie

Present: Betty Laskowski, Roger Larson, Alison Paige, Steve Osero (all by phone conference)

WDB Present: Kevin Larson Consortium: Colleen Bates

WRI: Deb Leslie, Richard Price and Bambi Penning

WDB Staff: Jon Menz and Toni Oas

1. Call to Order

The June 8, 2017 meeting was called to order for the Oversight Committee.

2. Review and Approval of Minutes

The minutes of April 13, 2017 were reviewed.

Committee Action:

Motion by Larson, 2nd by Paige to approve Minutes of April 13, 2017. Motion Passed.

3. Unfinished Business and General orders

1) Fiscal Partner Report

a. Budget 2016-17

Updated budget was presented for the Fiscal year ending June 30, 2017.

Committee Action:

Motion by Osero, 2nd by Larson to accept report as presented. Motion passed.

b. Proposed Budget 2017-18

The proposed operating budget for 2017-18 of the WDB was reviewed by the committee. Noting budgeting for a new server in 17-18.

Committee Action:

Motion by Paige and 2nd by Bates to recommend approval of the 2017-18 Budget to the Joint Boards' as proposed. Motion passed.

c. Grant Performance Reports/Fiscal Review/Rapid Response

Fiscal Provider/Service presented and reviewed reports on grants and provided the committee with handout and updates. Informational, no action.

d. Building/separation

Menz updated the committee that process of submitting to insurance as begun; first payment is due to the DWD by the end of June 2017. Informational, no action.

2) Executive Committee Update

a. Monitoring report (DWD NOV 2016)

Menz updated the committee that response was sent to the DWD regarding 2016 the Monitoring Report along with supporting documentation around 10 days ago. He will update this committee on response. Informational, no action.



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- b. Funding -WIOA 2017-18 Update
Menz reported that no numbers have been released for the funding for 2017-18 Fiscal year. For budgeting purposes, the numbers in the proposed budget are estimates.
Informational, no action.
 - c. Job Center of America Branding
Menz updated the committee per Policy 16-04 that Job Center branding is required The American Job Center Network identifier is required to be on all products, programs, activities, services, electronic resources, facilities and related property, and new material that is used in the one-stop delivery system and the DWD will be paying for a temporary fix will be provided to meet compliance issues. The said window clings are on order and expected in the coming days to meet compliance. Informational, no action.
4. New Business
 - a. Inspire
Menz provided an update on the Inspire model for West Central WI and the steps that are being taken by Momentum West Board. MWB has received funding for 5 years on the licenses for the model and have been working diligently with WDB, CESA 10 & 11 as well as many other partners to coordinate and keep partners informed. More information to come in the coming weeks. Informational, no action.
 - b. MOU One – Stop
Menz reported to the committee that he is working closely with the One Stop provider and partners with this process. Draft has been sent to DWD and DWD has sent back recommended changes and Menz will be working making those alterations to the final MOU and work with required partners to secure signatures at this time he does not have a final document to present to the WDB or Oversight Committee. Deadline to DWD LPL, June 17rd. Informational, no action.
 - c. Certification of One Stop
Menz reported that he is working on the certification of this regions (two) Comprehensive Center. The deadline is June 23, 2017. The remaining 6 affiliate centers deadline is the end of 2017. Informational, no action.
 5. Next meeting will be held Thursday, August 10, 2017 @ 7:30AM
 6. With no other business, the meeting was adjourned.

THIS WAS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS.

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