



West Central Wisconsin Workforce Development Board

Friday, August 12, 2016
@ Dunn County Job Center, Menomonie, WI

MEETING MINUTES

WDB Members Present:

Alison Page, Peter Kilde, John Walsh, Claudia Pecha, Peter Kaz, Lisa Fiore, Patti Audorff, Lisa Fiore, Steve Osero, Craig Fowler, Deb Leslie, Kevin Larson, Sharon Masek, Gerald Bauer, Russell Boos, Randy Sommerfeld

WDB Member: By Phone (2-way Speaker): Timm Boettcher

Youth Committee: Susan Lohmeier

Others Present: Scott Hodek, Wade Schank, Merry Lienau, WDB Staff: Jon Menz, Toni Oas

- 1) Call to order – the meeting was called to order for the West Central Workforce Development Board. The County Consortium held their regular meeting on July 27, 2016.
- 2) Welcome and Introductions lead by Alison Page, WDB Chair. All present identified themselves.
- 3) Consortium Chair Update was given by Jon Menz.
Menz announced Colleen Bates was elected Chair and Roger Larson elected as Vice-Chair for a term of one year. Intercounty Agreement, MOU and bylaws are being reviewed by the County Consortium with the assistance of their county counsels. Informational, no action.
- 4) Action on previous Minutes
The Minutes of the June 17, 2016 Meeting Joint Board Minutes were reviewed. It was noted that the County Consortium had approved these minutes at their July 27, 2016 meeting.
WDB Action: Motion by Kilde, second by Audorff to approve minutes of June 17, 2016 Meeting. Motion passed.
- 5) Oversight Committee Report
WIOA Quarterly Performance & Monthly Reports were reviewed by Merry Lienau, WRI
Budget was presented for review. Budget does not reflect the 10% admin fee that will be collected on behalf of the board. Menz will work with Penning, WRI CFO to make adjustments and it will go back to the Oversight Committee for review. Informational, no action.
- 6) WDB Update Jon Menz, Executive Director & Alison Page, WDB Chair
WIOA Plan Response
 - a. Response submitted regarding Local Plan & Regulations came out on June 30th, 2016, per Menz.
 - b. 501(3) (C) Status – Working with attorney to get this completed. Menz will update at the October 21, 2016 Joint Meeting.
 - c. Bylaws Update – Bylaws were handed out/provided electronically for review. Next Board Meeting there will be on agenda for action, October 12, 2016.



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d. WDB Board Vacancy & Nomination

- I. Youth Committee Nomination – Jeanne German, WITC Director of Career Prep & K12 was appointed by County Consortium on July 27, 2016 meeting, as good practice WDB Board will approve also. Motion was made by Larson to appoint German to the Youth Committee and 2nd by Masek. Motion passed.
- II. WDB Board Appointments– Jesse Singerhouse of Dunn Energy Cooperative was appointed to serve on WDB Board by the County Consortium at their July 27, 2016 meeting. Singerhouse will fill board vacancy in the energy sector. Singerhouse is a farmer and will fill our agricultural sector. Claudia Pecha from State of Wisconsin unemployment office was appointed by the County Consortium Board meeting held on July 27, 2016. This seat fills a vacancy for this partner due to reorganization. Informational, no action.
- III. Current Vacancies
Mary Jo VanGompel of Chippewa Valley Literacy. She will be in contact with Menz on recommendation for her replacement due to her retirement. Menz will then notify the Consortium.

Randy Sommerfeld of Division of Vocational Rehabilitation seat will be vacant as he is retiring as of September 30, 2016. He will be in contact with Menz with additional information on replacement.

7) Youth Committee Status

Youth Committee formerly known as the Youth Council will be meeting separate from the Joint Boards. They still are welcome to attend the Joint meetings. The committee will have its first meeting September 14th 2016 to review youth activities and initiatives already taking place in our region. Menz announced that Lisa Fiore has agreed to Chair this committee and she will be the liaison from this committee to report to the Joint Boards on the committee. Informational, no action.

8) Partner Updates:

- I. DWD, Regional Economist, Scott Hodek
Reports shared with the board that provide overviews of county and state labor force and economic trends. This presentation included County Workforce Profiles and state and regional Employment Projections. Hodek also presented a handout from his intern regarding millennial in workforce.
- II. WRI, Inc. - Activities
Deb Leslie, WRI spoke of activities that are happening in our Region as the service provider to the board. She highlighted the Pre Apprenticeship program and how this is serving our youth and will complement the WDB Apprenticeship/Wages grant. Leslie spoke about the Promise Grant that has been applied for and the piece it would serve for our region.

9) Job Center Overview -Julie Bruggenthies, WR Coordinator of Pepin and Dunn County Job Centers presented an overview of activities in both offices. There was some discussion from WDB Bauer that there may be



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opportunities in Durand for the Ambulance and training some of our participants. Is there potential academies or training models that can assist? Bruggenthies will follow up with Bauer.

- 10) Adjournment - With no further business the meeting was adjourned. Noting the upcoming Meetings: Joint Board Meeting, October 21, 2016 @ 9AM; Annual Meeting & Recognition Thursday, December 1, 2016.