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**West Central Wisconsin Workforce Development Board,  
County Consortium Boards'**

**West Central Wisconsin Workforce Development Board/  
West Central Wisconsin County Boards; Consortium Joint Board Agenda**

February 17, 2017 at 9:00AM

**@ Dunn County Job Center Oaklawn Conference Room**

**1) Call to Order**

**2) Roll Call/Introductions**

Kevin Larson, WDB Chair  
Colleen Bates, Consortium Chair

- a. Paul Wurtz – WDB Apprenticeship Liaison
- b. Karen Griffin – Division of Vocational Rehabilitation, WDA 8, District Director
- c. Aaron Sarbacker- Local Program Liaison, Division of Employment and Training DWD

**3) Review and Approval of Minutes**

- a. December 1, 2016 Joint Board Minutes to review. -Action WDB/Consortium

**4) Special Orders**

Colleen Bates, Consortium Chair

- a. Nominations for WDB Reappointment; 3 year 2017-2020
  - a. Timm Boettcher; Lisa Fiore; Laura Kendzior; Russell Boos; Steve Osero – Action/Consortium
- b. WDB Nomination- Karen Griffin, DVR WDA 8 (replacing retired Randy Sommerfeld and Patty Nolan designee. Scott Hodek Ex-Officio to WDB Board at recommendation of Executive Committee.  
Action/Consortium
- c. WDB Vacancy- Pepin County Business Member Vacancy Update-informational

**5) Committee Reports**

**Executive/Oversight Committee**

- a. Building Issue Update -Informational
- b. One Stop Operator Certification -Informational
- c. DWD Monitoring Update from November 2016 - Informational
  - I. Proposed Procurement Policy for WDB -Discussion/Action
  - II. Fiscal Procedure Manual for WDB -Informational
  - III. Personnel Manual for WDB -Informational
    - i. Wellness Benefit/HSA -Informational
- d. DOL Monitoring in 2017 -Informational
- e. Review of Executive Director- Informational
- f. RFP Selection for WAGE\$ Grant -Discussion/Action

Colleen Bates, Consortium Chair  
Kevin Larson, WDB Chair

Timm Boettcher, WDB RFP Committee



g. Budget Modification – Discussion/Action

Bambi Penning, WRI CFO/Fiscal Provider

h. Separation Update

- I. Non-Profit Status
- II. Director & Officer Policy
- III. Workers Compensation
- IV. Health Insurance
- V. Employment Practices Liability Insurance (EPLI)
- VI. Crime & Fidelity Coverage

**Youth Committee**

Lisa Fiore, WDB Committee Chair

a. Youth Committee Update

- i. Momentum/YA Committee Discussion on Merging Meetings -Discussion/Possible Action
- ii. Career Venture

**6) Partner Updates**

- a. Grant Performance/Leverage
- b. Eau Claire Job Center Update
- c. St. Croix and Pepin Update

Richard Price, WRI CIO  
Lindy Schneider, Eau Claire WRI Coordinator  
Deb Leslie, WRI CEO

**7) Strategic Planning**

- a. Scott Hodek, DWD Regional Economist
- b. Sector Work in West Central
- c. Committee Structure Discussion

Liz Pizzie/Michaela Stendahl, WRI  
Jon Menz, Executive Director WDB  
Timm Boettcher, WDB Board Member

**8) Next meeting**

Next meeting for April 21, 2017 Joint Meeting @ Dunn County Job Center

**9) Adjournment**

THIS IS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS.

Anyone attending this meeting who requires an interpreter, materials in an alternate format, or other accommodations to access this meeting are asked to contact the West Central Workforce Development Board office at (715)235-8393 in advance of the meeting so that arrangements may be made. The meeting locations is accessible by ADA standards.