



**West Central Wisconsin Workforce Development Board,
County Consortium Boards'**

Executive Committee Agenda

February 9, 2017 at 8:00AM

@ WDB Office 401 Technology Drive East, Suite 400, Menomonie

1) Call to Order

2) Executive Committee Discussion -action

3) Review and Approval of Minutes

No minutes to review.

4) Special Orders

Nominations for WDB Reappointment; 3 year 2017-2020 – Action Consortium item

WDB- Karen Griffin, DVR WDA 8 (replacing retired Randy Sommerfeld and Patty Nolan designee. Karen Griffin started in her new position on 1/16/2017 -Action Consortium item

WDB Vacancy- Pepin County Business Member Vacant – Toni meeting with Cooperative in coming weeks

5) Executive Director Update

Health Insurance Policy – Group Health

a. **Wellness Benefit/Employee Co-pay**

Youth Committee Update

i. Momentum/YA Committee Possible Merge Meetings -Action

b. Proposed Wellness/Health Benefit - action

c. Status on County Agreements

d. One Stop Operator Certification

e. Proposed Procurement Policy/Procedure -Action

f. RFP for WAGES -Action

g. WDB Audit of Fiscal/Service Provider-information

6) Building Update/Separation

a. Separation of Assets Review as suggested at December 1, 2016 Annual Meeting

i. Building

ii. Capital assets

iii. Staff payouts of PTO/Vacation/retirement

iv. How to will the board handle \$ of DOL Building Issues

7) Review of Executive Director, Jon Menz Process

b. Annual Timesheets signed off and PO's for WDB by 2016 Chair

8) Strategic Planning Discussion



9) Next meeting

Next meeting for April 13, 2017 Executive Meeting immediately following Oversight Meeting

10) Adjournment

THIS IS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS.

Anyone attending this meeting who requires an interpreter, materials in an alternate format, or other accommodations to access this meeting are asked to contact the West Central Workforce Development Board office at (715)235-8393 in advance of the meeting so that arrangements may be made. The meeting locations is accessible by ADA standards.

Attachments for Committee Members Only:

cc: Kevin Larson, WDB Chairperson
Colleen Bates, Eau Claire County Board LEO and County Consortium Chairperson
Roger Larson, St. Croix County and 1st Chairperson
Betty Laskowski, WDB Secretary/Treasurer
Steve Osero, WDB Incoming Chairperson
Alison Page, WDB Past Chairperson
Jon Menz, Executive Director, WDB