



West Central Wisconsin  
WORKFORCE DEVELOPMENT BOARD,  
COUNTY BOARDS' CONSORTIUM  
Friday, April 20, 2018 Dunn County Job Center Oaklawn Conference Room  
401 Technology Drive E, Menomonie, WI  
Meeting Minutes April 20, 2018

WDB: Sharon Masek, Peter Kaz, Bev Bernier, Lisa Fiore, Jessica Bierman, Jim Tiedke, Kevin Larson, Alison Page (by Phone), Jake Steivang, John Walsh, Elizabeth Hart, Lynn Nelson, Peter Kilde, Steve Blodgett, Karen Griffin, Claudia Pecha, Deb Leslie, Scott Hodek Consortium: Joe Waichulis, Diane Morehouse, Colleen Bates, Roger Larson and Jean Dougherty (pending appointee for Pepin County) WRI: Bambi Penning, Richard Price, Ginger Dutton and Gary Veltus WDB Staff: Jon Menz and Toni Oas Other: Angie Stokes, Stephanie Stark, Stacey Martin and Jennifer Andreas

1. Call to Order/Introductions  
Meeting was called to order.
2. Review of minutes of 2/16/2018 Joint Meeting  
WDB Action:  
Motion by Osero, 2<sup>nd</sup> by Masek to approve minutes of 2/16/2018. Motion approved.  
Consortium Action:  
Motion by Waichulis, 2<sup>nd</sup> by Larson to approve minutes of 2/16/2018. Motion Approved.
3. WDB Board Vacancy  
It is noted there is a WDB Board Vacancy; seeking nominations in tourism hospitality sector.
4. Executive/Oversight Committee Update
  - a) Executive Committee Update  
WDB Chair Kevin Larson informed the group that the DWD has been accepted the corrective actions taking place has closed the monitoring from the fall of 2017. He noted that the audit done by our service provider/fiscal agent has been completed and a copies were passed for those looking to review it. He reminded the group that the Executive Committee meets and reviews the financials before the Joint Boards meeting.
  - b) Financials were reviewed by Bambi Penning, CFO WRI.  
Penning reminded the group that the financials for WRI (service provider/fiscal agent) provided by Wipfli include ALL programs and WIOA is roughly 25 to 27 % of our annual activity. Penning reviewed revenue and expense reports for the WDB providing handouts. No action, informational.
  - c) Performance Reports were reviewed by Richard Price, CIO WRI.

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Price reviewed the Wisconsin Title 1 Primary Indicators of Performance (PY 2017 Q2). Grant performance reports as March 31, 2018 were provided to group; as well as Co-enrollments and Leveraged Dollars as of March 31, 2018. Also reviewed was the WIOA Allocations to Severed PY/16/17 Report and handout provided. The group would like to see the median and average wages on the quarterly grant reports moving forward. No action, informational.

- d) RFP OSO 2018  
Menz noted he will be getting in contact with the RFP committee for the OSO. He is still looking for guidance from the DWD. Deadline is June 30, 2018. No action, informational.
- e) Executive Director Updates by Jon Menz
  - i. Local Plan Updates  
Menz informed the group he is working on reviewing the local plan and policies. Stating that as new guidance comes to his attention he continues to review.
  - ii. WDA 8 OSO MOU Updates  
Karen Griffin, WDA 8 DVR gave an update on happenings with DVR. Steve Blodgett had nothing to report. Scott Hodek reported steady moderate growth. Menz reported waiting on additional guidance on OSO and funding. Menz gave updates from March 2018 trip to the NAWB Conference in DC, as well as other state & federal legislative updates.
5. 2018-19 Strategic Planning Update  
August 17<sup>th</sup>, 2018 meeting will be Strategic Planning.
6. Clark & Chippewa Job Center Updates by Gary Veltus and Ginger Dutton, WRI  
Veltus and Dutton provided the group with updates on happenings at their respective Job Centers. They both stressed the importance of collaboration of partners. No action, informational.
7. Wisconsin Literacy Presentation by Angie Stokes  
Angie Stokes spoke about Wisconsin Literacy and contact information for the West Central Region. A handout was provided.
8. Next Meeting will be held on June 15, 2018 at 9AM.
9. Adjourn  
With no further business the meeting was adjourned.

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