



West Central Wisconsin Workforce Development Board, County Consortium Boards'

Executive Committee Minutes

Thursday, April 12, 2018 @ WDB Office 401 Technology Drive East, Suite 400, Menomonie, WI

Committee Members: Consortium: Colleen Bates and WDB: Kevin Larson, by Phone conference Alison Page, Betty Laskowski and Steve Osero

WDB Staff: Jon Menz and Toni Oas

WRI Staff: Deb Leslie, Richard Penning and Bambi Penning

1. Call to Order

Meeting was called to order.

2. Review and action of minutes of 2/15/2018.

The minutes of 2/15/2018 were reviewed.

Committee Action:

Motion to approve by Laskowski and 2nd by Paige. Motion approved.

3. Unfinished business and general orders

1) Fiscal Partner Report

- a. Youth Registered – No Participation Services /TESSA report
Price reviewed Tessa report, no issues to report. No action, informational only.
- b. Performance Reports/Fiscal Review
Penning reviewed Budget Expenses and Revenue and provided handouts. There was some discussion. Price reviewed the Grant Performance Reports and the Co-Enrollment Report as of March 2018; introduced the DWD Title 1 Primary Indicators of Performance for PY 2017 2nd Quarter. There was some discussion. No action, informational only.
- c. WIOA Plan and related procedures/recommendations and updates
 - i. Contacts and Case Notes
 - ii. Follow up
These policies are still in draft mode and not presented for review. They will be brought to this committee at a future date. No action.
- d. Building/Separation Update
Menz commented that DWD is still reviewing.
- e. One Stop Operator/Business Services Update
See 2f.
- f. WDB Chair Bi-Monthly Review Executive Director Timesheets
WDB Chair Larson, reviewed and Executive Director, Menz's timesheets and expenses since the last meeting.

THIS IS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS.

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2) Executive Committee Update

a. Local Plan Updates

Menz reported he is working on updates and will bring it back to the committee to review. Informational only.

d. Discussion on 2018 -19 Strategic Planning for West Central Wisconsin WDB

Menz is working on Strategic Planning for WDB and will be working with those who expressed interest from the WDB. It will then be brought back to the Joint Boards.

e. WDB Board Vacancy

Looking to fill the seat left vacant by Laura Kendzior. Seeking nominations for someone in Tourism sector. Informational only.

f. RFP Process for OSO in 2018

Menz spoke into the OSO RFP Process and stating the deadline is June 30, 2018.

Still no word from the DWD on allotments. Informational only.

h. April Election Results – Consortium Update

April election will bring new appointments to the Consortium. Counties have been contacted and will inform the WDB of appointments in the coming weeks.

i. July 1, 2018- June 30, 2019 WDB Budget Discussion

Menz stated no allocations from the DWD are known at this time. He will be working with Fiscal Agent and bring it back to the committee, once DWD provides budget allocation. Informational only.

4. Directors update

a. NAWB & Collabor8 Conference Updates

Menz reported on the NAWB conference that he attended in March on behalf of the WDB and Collabor8 Conference that was held in WI Dells in March as well.

b. WWDA Updates

Menz updated the committee on WWDA happenings; including recap of Collabor8.

5. Next scheduled meeting is June 7th, 2018 at 7:30 AM

6. Adjournment

With no other business the meeting was adjourned.

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