



West Central Wisconsin Workforce Development Board, County Consortium Boards'

Executive Committee Minutes

Thursday, February 7, 2019

WDB Office 401 Technology Drive East, Suite 400, Menomonie, WI

Minutes

Present:

Consortium: Colleen Bates and Roger Larson

WDB: Kevin Larson, Steve Osero, Jesse Singerhouse, Betty Laskowski

WDB Staff: Jon Menz, David Paulson

Other: Deb Leslie, Richard Price and Bambi Penning

1. Call to Order
The meeting was called to order.
2. Review and approval of minutes of November 29, 2018

Committee action:

Motion by Colleen and 2nd by Roger Larson to approve minutes of November 29, 2018. Motion approved.


3. Grant Performance Report Review and Discussion
Richard Price, CIO WRI reviewed grant performance for WIOA and presented to the Executive Committee. Bates asked that we look at tracking Apprenticeship this way. Grant Reports, Leverage and specific attention to DW and Youth. Leverage to date \$1,135,017.
4. Fiscal Update-Bambi Penning, CFO WRI
 - a. Budget Update as of 01/31/2019 was reviewed.
 - b. Income/Expense as of 1/31/2019 was reviewed.
5. Menz shared an update and response for DWD October Monitoring. Waiting on DWD for final letter. Once received back from DWD that will be shared with the Executive Committee. DWD has 45 business days to provide the response.
6. Review WIOA Local Plan and Policy Updates
 - a. Procurement Manual & Fiscal Procedures Proposed Post Monitoring
Menz informed committee that these will be ready to approve at the next meeting.
 - b. Review of Status on WIOA local plan and guidelines. Menz explained the local plan would be due to the State by June of 2020 and that there would be a significant number of edits, additions and changes that will be written in to the new plan.

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7. WDB Board Appointment – Current CVTC Board Member is retiring. Discussion was had on future appointees.
8. Introduction of new WDB Staff Dave Paulson, Director of Business Development. Dave will help to align employer needs with WDB programs and opportunities.
9. No Time and Travel Sheets were reviewed, all will be reviewed at the next meeting of the Executive Team.
10. Next Scheduled Meeting April 10, 2019 at 7:30am.
11. With no other business pending the meeting was adjourned.

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