

**West Central Wisconsin
Workforce Development Board,
County Boards' Consortium
Minutes of June 20, 2019
Dunn County Job Center Oaklawn Conference Room,
401 Technology Drive E, Menomonie, WI**

WDB Present: Peter Kaz, Lisa Fiore, Jessica Bierman, Jim Tiedke, Kevin Larson, Steve Osero, Alison Page, Jake Steivang, John Walsh, Joni Geroux, Elizabeth Hart, Lynn Nelson, Steve Blodgett, Karen Griffin, Pecha, Deb Leslie, Scott Hodek
WDB Staff: John Menz, David Paulson and Toni Oas
Consortium Present: Louie Okey, Leigh Darrow, Wayne Hendrickson, Dave Bartlett, Cecil Bjork, Roger Larson
WRI: Richard Price, Bambi Penning and Pat Miller

1. Call to order and introductions.
The meeting was called to order.
2. Review of previous minutes of the April 18, 2019 Joint Meeting.

WDB Committee Action:

Motion by Kaz, 2nd Blodgett to approve minutes of April 18, 2019. Motion approved.

Committee Action:

Motion by Okey, 2nd Hendrickson to approve minutes of April 18, 2019. Motion approved.

3. Executive Committee Update
 - a) DWD On-Site Monitoring Closeout Letter from DWD from Oct. 2018 Visit has been received.
 - i. Technical Assistance on RRETS in May 2019
The Department of Workforce Development visited the region. Technical assistance on what expectations for Rapid Response startup grants going forward. DWD has determined that greater attention to detail resulting in greater specificity to outcomes of said grants must improve. Examples of how-to better approach Rapid Response Start-Up Grant applications were provided with a template. An onsite monitoring of RRETS was done at the May visit as well. We will have updates once letter is received from DWD. Informational, no action.
 - ii. Next scheduled DWD On-site Monitoring scheduled for Oct. 21-24, 2019
 - b) Service Provider and OSO Provider Risk Assessment
Workforce Resource, Inc. is both our Service Provider and One Stop Operator (OSO), we will be providing two separate risk assessments to ensure firewalls exist this year prior to State Monitoring.
 - c) WDB Board Seat Vacancy - Consortium Action
 - i. Chippewa County: Vacant; nominations being sought by the Consortium.
 - ii. Ashley Zwier, 3M – Menomonie also in Human Resources has been appointed to replace the term of Bev Bernier who retired. The term expires in December 31, 2020.

THIS IS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS.

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Consortium Action:

Motion by Bartlett, 2nd by Hendrickson to appoint Ashley Zvier to the West Central WI Workforce Development Board. Motion passed unanimously.

- d) Consortium Chippewa County Seat
 - i. Leigh Darrow, County Chair to serve on the County Boards' Consortium replacing previous vacancy.

Consortium Action: Motion by Hendrickson, 2nd by Okey to seat/appoint Chippewa County seat to the Consortium. Motion passed unanimously.

- e) CEO, Jon Menz Annual Review Update
Steve Osero WDB Chair and Roger Larson updated the group on Menz's recent annual review and process. There was positive commentary by both Larson and Osero of Menz's performance, and that they liked the direction the WCWWDB was moving. Jon is doing a good job. Informational, no action

4. Review/discussion Grant Performance Ending 5/31/2019 Richard Price, CIO WRI

- a) Review/discussion Co-enrollment/Leverage Report/Grant Reports
Handouts were provided and reviewed with some discussion.

- b) Regional Dislocations Rapid Response
Deb Leslie, CEO of WRI updated the group on recent layoffs in our region since July 1, 2018 to date. Informational, no action

5. Financial Update - Discussion/Possible Action Bambi Penning, CFO WRI

- a) Proposed Budget July 1, 2019-June 30, 2020
Penning reviewed the proposed Budget for July 1, 2019 – July 30, 2019 with the group. There was some discussion.

WDB Action:

Motion by Kevin Larson, 2nd by Tiedke to approve proposed budget for July 1, 2019 to June 30, 2020 as presented. Motion approved.

Consortium:

Motion by Okey and 2nd by Hendrickson to approve the WCWWDB budget for July 1, 2019 – June 30, 2020

- a. WDB 8 WIOA Allocations for July 1, 2019 – Waiting on NOA from DOL

- b) Revenue Report/Expense report as of 5/31/2019

6. Executive Director Updates – Discussion/Possible Action

- a) Local Plan Updates
 - i. Fiscal Manual and Procedures are being updated by Menz noting updates will needed to align with separate bank accounts, etc. Informational, no action

- b) Update by Menz on the NAWDP 2019 Annual Conference in May. Informational, no action

- c) One Stop Operator MOU Process Update - Sharing of Local Area Resources
The process will include review by the DWD legal and then will be routed back to the WDB to collect signatures. Informational, no action

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- d) 2019-20 Job Center Certification was completed and received by DWD. Informational, no action.

- e) Discussion and review of WAGE\$ Grant adoption of Veterans Priority of Service, and WAGE\$ Grant Eligibility Determination Policies as presented.
WDB action: Motion by Kaz, 2nd by Blodgett to approve two policies for the WAGES grant; WAGES Veterans' Priority of Service and WAGES Eligibility and Eligibility Determination as presented. Motion approved.

7. St. Croix Job Center and Partner Updates by Pat Miller, WRI Coordinator for St. Croix. Miller highlighted activities in the St. Croix Job Center.

8. Next Meeting will be held on Thursday, August 15th at 9AM.

9. With no further business the meeting was adjourned.

Approved 8/15/2019

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