



West Central Wisconsin Workforce Development Board, County Consortium Boards'

Executive Committee Minutes

Wednesday, August 07, 2019

@ WDB Office 401 Technology Drive East, Suite 400, Menomonie, WI

Minutes

Present: Kevin Larson, Roger Larson, Colleen Bates; WDB Staff: Jon Menz and Toni Oas; WRI Staff: Deb Leslie, Richard Price and Bambi Penning Absent: Steve Osero and Jesse Singerhouse and Betty Laskowski.

1. Meeting was called to order. It was noted there is not quorum of the committee.
2. Review of minutes of June 12, 2019 Executive Meeting.

Review of minutes of June 12, 2019. Noting #2 correction to Kevin Larson's name and #13 correction in typo. No action, due to lack of quorum agenda item for next committee meeting.

3. Grant Performance Review and Discussion

- a. Grant Reports

Grant reports were presented by Richard Price, CFO WRI through July 31, 2019 for WIOA funds 2018-19. This year's allocation to service provider has not been made to be reflected in grant reports. No action, informational only.

- b. Regional Dislocations Update

Menz updated the group on regional updates. Informational only.

- c. Co-enrollment Report

There was no co-enrollment/leverage update to provide currently. Penning noted the most recent report was provided at the June 20, 2019 meeting.

4. Fiscal Update

- a. Income/Expense as of 6/30/2019

Penning provided an updated revenue and expense sheet for the committee to review. Noting it was through July 31, 2019. No action, informational.

5. Consortium/WDB Board Appointment

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a. WDB Chippewa Seat/Dunn Seat

There was some discussion on business membership for Dunn and Chippewa. We do have representation with business members that cover more than one county. Menz noted the importance of keeping business members for each to allow for best representation of our region.

b. Officer Slate PY19-20

There was discussion on review of current WDB officers and starting discussions on 2019-20 Officer Slate. No action.

c. Board Membership Terms

Discussion on what current board terms will be ending at end of December 31, 2019. Oas will get a current membership list and terms out to committee prior to the next committee meeting. No action.

6. One Stop Operator (OSO) System MOU

Menz noted that the MOU process for the One Stop System is under review at the DWD legal and once routed back to the local area more information will go out to partners on required modifications or process. No action, informational only.

7. Review WIOA Local Plan and Policy Updates

a. Fiscal Procedures Update from PY18 post monitoring

Menz noted that he will be finalizing Fiscal Procedures and will have them out for review to Joint Boards expecting August 15, 2019 meeting. No action, informational.

8. WDB CEO Report

a. RRETS Update – May Technical Assistance Visit DWD Monitoring Response

Menz updated the committee on RRETS Monitoring report in May and the response. No action, informational.

b. PY19 Allocation

There was discussion on PY19 Allocations to the WDB. Review of allocations to WIOA service provider PY18-19 allocations. Menz will make recommendations for allocations at the Joint Boards' meeting on August 15, 2019. No action, informational.

c. State of WI Administrators Visit

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Menz updated the committee on recent visit to our region by Chyantia Brown, Division Administrator and Bruce Palzkill, Deputy Division Administrator and Steve Laesch, Assistant Division Administrator Division of Employment and Training.

d. Personnel

There was some discussion by Menz on needs of the WDB based on recommendations made by Administrators visit.

e. Job Center of the Future

Menz updated the committee on a conference call he attended representing WDB directors. There was some discussion from group on business participation in this.

f. LAWDS

Menz updated the committee on the LAWDS activities.

9. Jon Menz CEO, Time and Travel Sheets by Chair, Review closeout, Steve Osero

Kevin Larson, Past Chair filling in for 1st chair Osero reviewed time and travel sheets for Menz.

10. Next scheduled committee meeting will be held on Wednesday, October 9, 2019.

11. With no additional business the meeting was adjourned.

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